



Fire Prevention Officers' Association of British Columbia

Registration Procedures NFPA 1033

This is a self-paced course and can be started once registration and payment is completed. Students will have from the date of registration, 5 (five) calendar months to complete the online portion of the course material. If an extension is needed it may be approved by the FPOABC ProBoard Certification Coordinator.

Fill out the course application forms, as listed here:

- Confirmation of Employment or Membership (FPOA 036)
- Consent to Release Information Employer (FPOA021)
- Consent to Release Information to Pro Board (FPOA022)
- Candidates Registration Information Form (FPOA042)
- Payment

Submit registration documents either by email (*preferred*) to 1033info@fpoa.bc.ca, by fax to 250-591-2850, or by regular mail to 1033 Registration, 2286 Kingsford Place, Nanaimo, BC, V9X 1Y3

Course Prices

NFPA 1033 Full Fire Investigator Course \$1500.00

You may request an invoice to be sent to you – invoices may be paid online via credit card on our secure server, or by cheque – payable to the Online Learning Centre – and mailed to:
FPOABC ProBoard Certification Coordinator, 2286 Kingsford Place, Nanaimo, BC, V9X1Y3

Receipts are available on request.

COMPLETING THE COURSE:

When registration is complete, you will be issued a username and password (by email) to begin the online, Requisite Knowledge portion of the course.

Once the student has completed the online part of the course, we are automatically notified and an Evaluator will be assigned by the FPOABC ProBoard Certification Coordinator. The Cognitive Test and the Practical Examination must be taken within 21 (twenty-one) days from the date that the student receives their evaluation notice via email, unless an extension is approved by the FPOABC ProBoard Certification Coordinator.

Once the Cognitive Test is marked and the Evaluator returns the completed Practical Evaluation check-sheet and related documentation, Students will be notified via email whether they have passed or failed.

Any student requiring a re-examination, Cognitive Test and/or Practical Exam, must complete the re-examination within 21 days of receiving notification of their initial examination marks, unless approved by the FPOABC ProBoard Certification Coordinator.



Fire Prevention Officers' Association of British Columbia

Resource Materials (OG#031)

The following are required for the course:

- **FPOABC 1033 Fire Investigation Manual.** This manual is supplied via email at the time of registration prior to student commencing the online, Requisite Knowledge Section of the course.
- **NFPA 921: Guide for Fire and Explosion Investigations.** This manual will be made available online during the course.

Prices and Cost Comparison

The Fire Prevention Officers' Association is very proud to offer the first online **ProBoard Accredited NFPA 1033 Fire Investigation Course!** Our goal is to offer the highest quality of training to the Fire Investigation Community at the most reasonable price.

Course Prices

NFPA 1033 Full Fire Investigator Course \$1500.00

In the past, taking the Certified Fire Investigation Course through **conventional** means involved having to leave work for approximately 12 to 15 days, with all of the associated costs - not only tuition, but hotels, meals, travel, and any replacement staffing while absent - you could easily spend **\$12,000.00**.

For the Requisite Knowledge portion, our accredited course gives you the opportunity to work from home or office, at your speed and convenience.

Once you have completed that portion of the course, you will require only one day away from the office for the Examination portion. Using our format, we estimate a **SAVINGS** of approximately **\$10,000.00 per person**.



Fire Prevention Officers' Association of British Columbia

System Requirements

Windows

- 1.4GHz Intel® Pentium® 4 or faster processor (or equivalent) for Windows 7, Windows 8 or Windows 8.1
- Windows 8.1 (32-bit/64-bit), Windows 8 (32-bit/64-bit), Windows 7 (32-bit/64-bit)
- 512MB of RAM (1GB recommended) for Windows 7 or Windows 8
- Microsoft Internet Explorer 8, 9, 10,11; Mozilla Firefox; Google Chrome
- Adobe® Flash® Player 13.0+

Mac OS

- 1.83GHz Intel Core™ Duo or faster processor
- 512MB of RAM (1GB recommended)
- Mac OS X 10.7.4, 10.8, 10.9
- Mozilla Firefox; Apple Safari; Google Chrome
- Adobe Flash Player 13.0+

Linux

- Ubuntu 12.04; Red Hat Enterprise Linux 6; OpenSuSE 12.2
- No Add-in support for Linux. Users on Linux can attend meetings in the browser.
- Mozilla Firefox
- Adobe Flash Player 13.0+

Mobile

- Apple supported devices: iPhone 5S, iPhone 5, iPhone 4S, iPad with Retina display, iPad 3, iPad 2, iPad mini, and iPod touch (4th & 5th generations)
- Apple supported OS versions summary: iOS 6 and higher
- Android supported devices: Motorola DROID RAZR MAXX, Motorola Atrix, Motorola Xoom, Samsung Galaxy Tab 2 10.1, Samsung Galaxy S3 & S4, Nexus 7 tablet
- Android supported OS versions summary: 2.3.4 and higher

Port and Security Access

There have been cases in the past where computers in certain offices would not allow students to access the online course. If this happens, simply move to another computer and use your log-in information.

The following firewall settings may be changed to ensure course access: make sure web port #80 is accessible, and that the filter recognizes *.theolc.ca as an trusted site.



Fire Prevention Officers' Association of British Columbia

NFPA 1033: Standard for Professional Qualifications for Fire Investigator

Consent to Release Information to Employer

I, _____,
Print Name in Full

hereby consent to allowing Fire Prevention Officers' Association of BC to release to my employer my test results, Statement or Certificate Of course Completion and verification of attendance in connection with this course. I understand that my consent is required prior to release of the specified information.

Employer's Name: _____

Employer Contact: _____

Employer's Address:
PLEASE PRINT FULL NAME

(Street)

(City)

(Province)

(Postal Code)

Signature:

Date:

This form is only required to be filled out by students when an employer is paying for the course.



Fire Prevention Officers' Association of British Columbia

NFPA 1033: Standard for Professional Qualifications for Fire Investigator

Consent to Release Information to Pro Board

Registration & Consent Form

(Please print legibly)

Course Name: _____ Course Date(s) _____

Personal Information:

First Name: _____ Middle Name: _____

Last Name: _____ Email: _____

Home Address: _____

Street

City Province Postal Code

Phone #: _____ Date of Birth: _____

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### **Consent to Release Information to Pro Board**

I hereby consent to allowing the Fire Prevention Officers' Association of BC to release the following information to National Board on Fire Service Professional Qualifications – Pro Board for the purpose of being registered with the Pro Board Certification Registry:

***Last 4 digits only*** of your  
Social Insurance Number: \_\_\_\_\_

\_\_\_\_\_  
Signature Date

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# Fire Prevention Officers' Association of British Columbia

## NFPA 1033: Standard for Professional Qualifications for Fire Investigator

### FPOABC NFPA 1033 Professional Referral

#### **Applicant:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Job or Title: \_\_\_\_\_  
*If applicable*

**The following is to be completed by a Fire Department Chief, Fire Department Chief Training Officer, or Fire Department Chief Fire Prevention Officer as a reference for the above applicant for NFPA1033 Fire Investigator training:**

#### **Reference:**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Job or Title: \_\_\_\_\_

Department: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Years Known Applicant: \_\_\_\_\_  Professional  Personal  
*If applicable*

By signing this document, I confirm that, to the best of my knowledge, the above-named applicant has the background and character to qualify as a candidate for certification as a fire investigator.

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

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